6.5.2 Quality Assurance Initiatives of the Institution Include.

1. Regular meeting of Internal Quality Assurance Cell (IQAC) quality improvement initiatives identified and implemented.

ACADEMICYEAR:2021-2022

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The Avanthi Institute of Pharmaceutical Sciences is happy to announce the creation of the Internal Quality Assurance Cell (IQAC). The establishment of the IQAC is a critical step in guaranteeing and improving the caliber of instruction and institutional procedures at our college.

The college set up the IQAC cell and its members in accordance with the NAAC Guidelines for the Creation of the Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions.

The principal objective of the IQAC is to promote and elevate the caliber of instruction, research, and administrative procedures in order to satisfy international benchmarks for superiority in pharmacy education. The goal of the IQAC is to attain and maintain excellence in all administrative and academic endeavors.

A committed group of passionate and seasoned professionals will make up the IQAC, and they will be in charge of several facets of quality control. Among their duties and roles are:

1. Chairperson:

- Lead and oversee the functioning of the IQAC.
- Convene and preside over IQAC meetings.
- Ensure the implementation of quality initiatives and policies.

2. Coordinator:

- Coordinate and facilitate IQAC activities.
- Maintain records of IQAC meetings and action plans.
- Communicate with stakeholders about IQAC activities and developments.

3. Faculty Representatives:

- Collaborate with other faculty members to implement quality assurance measures.
- Collect and analyze feedback from students and other stakeholders.
- Suggest improvements in teaching methodologies and curriculum.

4. Administrative Staff Representatives:

- Assist in the maintenance of infrastructure and facilities.
- Support the organization of academic and administrative activities.
- Help in the collection and documentation of data related to quality assurance.

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5. Student Representatives:

- Provide feedback on the quality of teaching, facilities, and campus life.
- Participate in quality enhancement initiatives and projects.
- Act as a bridge between students and the IQAC.

6. External Expert(s):

- Engage external experts in quality assessment and improvement.
- Seek their guidance and recommendations for enhancing the quality of education.

Functions And Responsibilities

The composition of the IQAC will depend on the size and complexity of the institution, accordingly the representation of teachers may vary. It helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities.

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members.

The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format. It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken.

A few of them are listed below:

• It is advisable to choose persons from various backgrounds who have earned respect for integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.

• It is advisable to change the coordinator after two to three years to bring new thoughts and activities in the institution.

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• It would be appropriate to choose as senior administrators, persons in charge of institutional services such as library, computer center, estate, student welfare, administration, academic tasks, examination and planning and development.

• The management representative should be a person who is aware of the institution's objectives, limitations and strengths and is committed to its improvement. The local society representatives should be of high social standing and should have made significant contributions to society and in particular to education.

IQAC Coordinator

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Principal

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Ref No: AIPS/IQAC/2021-2022/01

CIRCULAR

Date:06/07/2021

This is bring to kind notice that the Internal Quality Assurance Cell (IQAC) meeting of Avanthi Institute of Pharmaceutical Sciences will be organized on 08/07/2021 at 10:30AM in the Seminar Hall. All the members of IQAC are hereby informed to be present for the meeting without fail.

The following points in the agenda will be discussed.

AGENDA

- Review of minutes of Previous IQAC Meeting
- Action taken report on the decisions of the previous meeting
- Suggested to offer additional courses to undergraduate students.
- Review of In-house R&D, consultancy
- Suggestions for the academic planning
- Revision of CO, PO attainment reports
- Review of Placements for Final year students
- Review of NAAC AQAR Preparation
- Any other item with permission of chairman

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Copy To:
- The principal
- HODs
- IQAC Coordinator
- All IQAC Committee members

Internal Quality assurance Committee (2021-2022)

S.NO	POSITION	NAME OF THE FACULTY	DESIGNATION
1	Chairman	Dr. K. Balaji	Principal
2	Coordinator	Dr. Nihar Ranjan Das	Vice Principal
3	Member	Dr. Y. Jaya Pradha	Director
4	Member	Mr. I. Sravankumar	Member of GB
5	Members	Dr. M. Rama krishna	HOD
		Dr. B. Manjula	HOD
		P. Nagaraju	Asso. Prof
		Ms. T. Madhuri	Asst. Prof
6	Industry Members	Dr. Prabha Shankar	Chairman & Managing Director Leads Pharma Pvt Ltd.
7	Senior Administrative Officers	Mr. N. SaiRam	Administrative Officer
8	Nominee from Local society	K.Venkatesh	Sarpanch, Gunthapally Village
9	Nominee from Alumni	G.HariKiran	CRA-Novanardis, Bangalore
10		N.Revathi	Axis Clinicals Limited Hyderabad
11	Nominee from Students	K. Sandeep	21GN1R0022

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Internal Quality assurance Committee (2021-2022)

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1	Chairman	Dr. K. Balaji	Principal	
2	Coordinator IQAC	Dr. Nihar Ranjan Das	Vice Principal	
3	Member	Dr. Y. Jaya Pradha	Director	
4	Member	Mr. I. Sravan kumar	Member of GB	
5	Members	Dr. M. Rama krishna	HOD	
		Dr. B. Manjula	HOD	
		P. Nagaraju	Asso. Prof	
		Ms. T. Madhuri	Asst. Prof	
6	Industry Members	Dr. Prabha Shankar	Chairman & Managing Director Leads Pharma Pvt Ltd.	
7	Senior Administrative Officers	Mr. N. SaiRam	Administrative Officer	
8	Nominee from Local society	K.Venkatesh	Sarpanch, Gunthapally Village	
9	Nominee from Alumni	G.Hari Kiran	CRA-Novanardis, Bangalore	
10		N.Revathi	Axis Clinicals Limited Hyderabad	
11	Nominee from Students	K. Sandeep	21GN1R0022	

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IQAC Minutes of Meeting

Date: 08/07/2021

IQAC Coordinator Dr.Nihar Ranjan Das commenced the meeting with a note of welcome to the IQAC members. The following decisions were taken after detailed discussions among the members in the meeting.

Agenda: Review and Action taken report on the decisions of the previous IQAC meeting

Resolution: It is informed that the IQAC meeting was held on 08/07/2021 at 10.30 AM and the minutes of the meeting was approved by the members.

Agenda: Suggested to offer additional courses to undergraduate students

Resolution: It was decided to communicate with the HOD's to plan to introduce new courses like Certificate in Pharmacy Assistant (CPA) , Industry Certificate in Pharmaceutical Sales and Marketing Management. Certificate Course in Pharmaceutical Management and Certificate Course in Pharmaceutical Management.

Agenda: Review of In-house R&D, consultancy

Resolution: Coordinator presented the list of the faculty research publications in various indexed Journal to the committee. The committee discussed at length and noted the improvement in quality research publications and stressed on the importance of funded research projects and consultancy works.
It was resolved to continue the incentives for quality research publications, sponsored projects & consultancy works and it was also resolved to provide incentives for UGC approved journals to encourage the faculty members to contribute for research.
It was also resolved to put a mandate for all the professors to apply for at least one sponsored research project per year.

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Agenda: Revision of CO, PO attainment reports

Resolution: Members reviewed the CO, PO attainment reports and deliberated upon the various ways of measuring the CO, PO attainments.
All the members highlighted the importance of revising the existing reports and initiation of a comprehensive attainment reports of CO and PO to implement continuous improvement strategies.

Agenda: Review of Placements for Final year students

Resolution: The following companies have visited our college for placement drive and got placement from the students B Pharmacy, M Pharmacy and Pharm D. Aurobindo Pharma Limited, Optimus Drugs Pt. Ltd, Hetero Drugs, Divis Labs, Elico health services, Srikrishna Pharma, Medi Assist etc

Agenda: Review of NAAC AQAR Preparation

Resolution: Dr. K. Balaji, Chairperson & Dr. Nihar Ranjan Das, Coordinator of IQAC reviewed the all the documents of criterions prepared by the committee members and suggested to follow up the short falls to meet the requirement of AQAR.

Agenda: Any other item with permission of chairman

Resolution: The committee decided to meet at regular intervals in formal/informal manner to enhance IQAC institutionalization

Dr.NIHAR RANJAN DAS

Coordinator (IQAC)

- All Committee Members
- Office

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LETTER OF COMMUNICATION

From:
Dr. NiharRanjan Das
Coordinator – IQAC
Professor

Date: 10/07/2021

To
All Heads of Departments
TPO, Librarian,
Administrative Officer

Ref: Copy of Minutes of IQAC Meeting held on 08/07/2021

Sub: Recommendations from IQAC for the implementation activities for Quality Enhancement -Reg

Dear Sir/ Madam

In Continuation to IQAC meeting which was held on 08/07/2021along with Institution IQAC members, we are hereby attaching a copy of Minutes of meeting. These recommendations were made based on the resolutions proposed in the meeting. Hence, we humbly request you to direct your respective units of the department/Institution to chart out a structural plan to implement.

Following are the proposed resolutions made based on the recommendations of all committee members.

- Review of minutes of Previous IQAC Meeting
- Action taken report on the decisions of the previous meeting
- Suggested to offer additional courses to undergraduate students

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- Review of In-house R&D, consultancy
- Suggestions for the academic planning
- Revision of CO, PO attainment reports
- Review of Placements for Final year students
- Review of NAAC AQAR Preparation
- Any other item with permission of chairman

You are requested to submit action taken reports to IQAC from time to time.

Thanking You

Yours Sincerely

Dr. NiharRanjanDas
Coordinator – IQAC
Professor

Copy to:

Principal

HR Director

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Ref No: AIPS/IQAC/2021-2022/02

CIRCULAR

Date: 20/01/2022

This is to kindly inform you that the Avanthi Institute of Pharmaceutical Sciences' Internal Quality Assurance Cell (IQAC) meeting will be held at the seminar hall on January 21, 2022, at 11:00 AM. It is hereby announced that every member of IQAC is required to attend the meeting.

AGENDA

- Review of minutes of Previous IQAC Meeting
- Action taken report on the decisions of the previous meeting
- Encourage the staff publish research journals and publish chapters in books related to Pharmaceutical Sciences.
- Seminars, FDPs, conferences and workshops to be conducted/attended
- Review of Placements for Final year students
- Review of NAAC AQAR Preparation
- Any other item with permission of chairman

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Copy To:
- The principal
- HODs
- IQAC Coordinator
- All IQAC Committee members

Internal Quality assurance Committee (2021-2022)

S.NO	POSITION	NAME OF THE FACULTY	DESIGNATION
1	Chairman	Dr. K. Balaji	Principal
2	Coordinator	Dr. NiharRanjan Das	Vice Principal
3	Member	Dr. Y. Jaya Pradha	Director
4	Member	Mr. I. Sravankumar	Member of GB
5	Members	Dr. M. Rama krishna	HOD
		Dr. B. Manjula	HOD
		P. Nagaraju	Asso. Prof
		Ms. T. Madhuri	Asst. Prof
6	Industry Members	Dr. Prabha Shankar	Chairman & Managing Director Leads Pharma Pvt Ltd.
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10		N.Revathi	Axis Clinicals Limited Hyderabad
11	Nominee from Students	K. Sandeep	21GN1R0022

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Internal Quality assurance Committee (2021-2022)

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IQAC Minutes of Meeting

Date: 21/01/2022

Dr. Nihar Ranjan Das, the IQAC Coordinator, welcomed the members of the IQAC before starting the meeting. Following extensive deliberations among the attendees, the following conclusions were made.

Agenda: Review and Action taken report on the decisions of the previous IQAC meeting

Resolution: It is informed that the IQAC meeting was held on 21.01.2022 at 11.00 AM and the minutes of the meeting was approved by the members.

Agenda: Encourage the staff publish research journals and publish chapters in books related to Pharmaceutical Sciences.

Resolution: Based on the audit report of the Academic year 2021-2022 the committee informed that very less number of papers were published by the faculty and directed the faculty to publish at least one paper for semester. It was decided that make sure that the papers get published in reputed national and international journals for strengthening future R&D activities. To advise all faculty members to apply for funded projects/consultancy work. To provide seed money to faculty to perform R&D work and publish in peer reviewed journals.

Agenda: Seminars, FDPs, conferences and workshops to be conducted/ attended

Resolution: The coordinator (IQAC) highlighted that the number of Workshops/FDPs organized by departments were satisfactory and informed the faculty members to participate in many more such programs to enhance their knowledge and skills and to be updated with the latest technology.

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Agenda: Review of Placements for Final year students

Resolution: The following companies have visited our college for placement drive and got placement from the students B Pharmacy, M Pharmacy and Pharm D.

Aurobindo Pharma Limited, Optimus Drugs Pt. Ltd, Hetero Drugs, Divis Labs, Elico health services, Srikrishna Pharma, Medi Assist etc

Agenda: Review of NAAC AQAR Preparation

Resolution: Dr. K. Balaji, Chairperson & Dr. NiharRanjanDas, Coordinator of IQAC reviewed the all the documents of criterions prepared by the committee members and suggested to follow up the short falls to meet the requirement of AQAR.

Agenda: Any other item with permission of chairman

Resolution: The committee decided to meet at regular intervals in formal/informal manner to enhance IQAC institutionalization

Dr.NIHAR RANJAN DAS
Coordinator (IQAC)

- All Committee Members
- Office

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R.R. Dist. Telangana.

LETTER OF COMMUNICATION

From:
Dr. NiharRanjan Das
Coordinator – IQAC
Professor

Date: 24/01/2022

To
All Heads of Departments
TPO, Librarian,
Administrative Officer

Ref: Copy of Minutes of IQAC Meeting held on 21/01/2022

Sub: Recommendations from IQAC for the implementation activities for Quality Enhancement -Reg

Dear Sir/ Madam

In continuation of the IQAC meeting that was attended by Institution IQAC members on January 21, 2022, a copy of the meeting minutes is attached. Based on the resolutions that were put out during the meeting, these suggestions were made. Therefore, we kindly ask that you instruct the units within your department or institution to develop an implementation strategy for the structure.

Following are the proposed resolutions made based on the recommendations of all committee members.

- Review of minutes of Previous IQAC Meeting
- Action taken report on the decisions of the previous meeting
- Encourage the staff publish research journals and publish chapters in books related to Pharmaceutical Sciences.

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- Seminars, FDPs, conferences and workshops to be conducted/attended
- Review of Placements for Final year students
- Review of NAAC AQAR Preparation
- Any other item with permission of chairman

You are requested to submit action taken reports to IQAC from time to time.

Thanking You

Yours Sincerely

Dr. NiharRanjanDas
Coordinator – IQAC
Professor

Copy to:

Principal

HR Director

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Quality Initiative activities during the year 2021-22

S. N	Date	Quality Initiative activities	Presenter
1	29-10-2021	Sophisticated Instrumental Technique	Dr. N. J.Prameela Subhashini. Professor, Osmania University.
2	23-02-2022	Educational Program for Pharmacy Teachers on Orientation of Recently Admitted Students	Dr.P.Nagaraju Associate Professor
3	08-07-2021	"Research on HIV drugs"	Dr. ML Sai Kumar, Professor, TRR College of Pharmacy
4	26-08-2021	Seminar on "Patent rights in India"	Dr. PV Ravikanth, Senior Manager, Gland Pharma Ltd
5	18-11-2021	Seminar on "Natural treatment and its research against COVID 19"	Dr. N. J.Prameela Subhashini. Professor, Osmania University.

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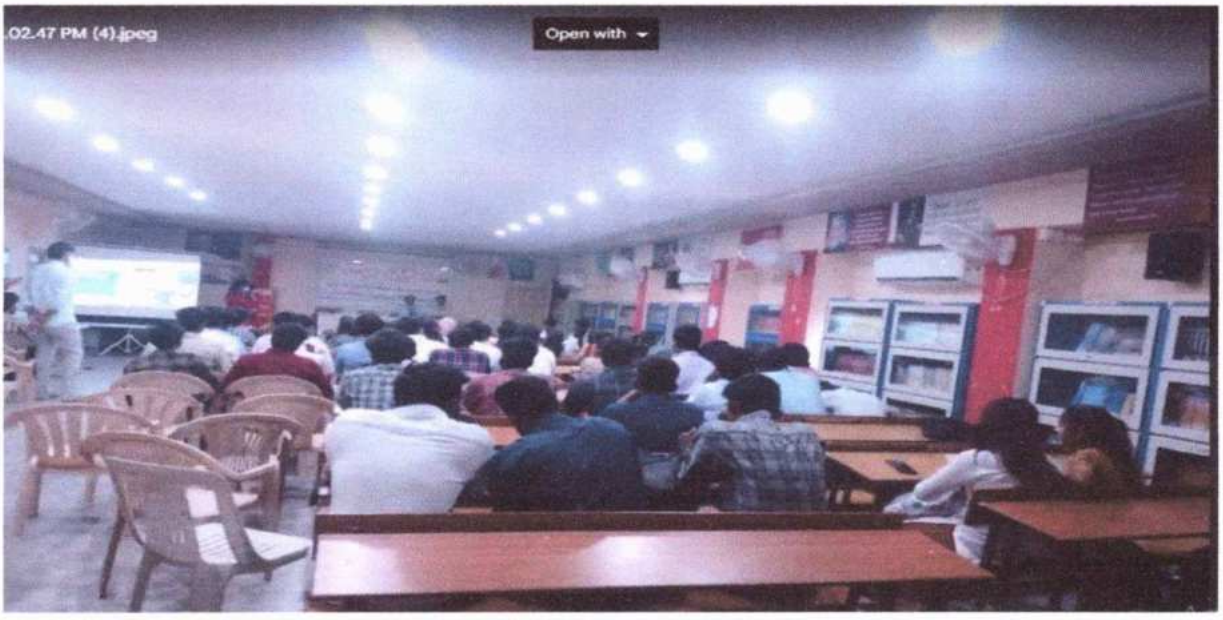
Dr. ML Sai Kumar, Professor, Professor, TRR College of Pharmacy



Dr. PV Ravikanth, Senior Manager, Gland Pharma Ltd

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Dr.N.J.Prameela Subhashini, Professor

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