



## 5.1.5.1: Implementation of guidelines of statutory/regulatory bodies.

The Institute has framed the policy document and constituted the following committees as per the guidelines of statutory bodies like UGC/AICTE, to address the grievances of the students.

S.No	Name of the Committee	Policy Document (Page No)
1	Grievance Redressal Committee	2
2	Internal Complaint Committee (Sexual harassment of Women at work place)	4
3	Anti-ragging committee	6
4	Committee for SC/ST students (to look after problems of SC/ST students)	8



**PRINCIPAL**

PRINCIPAL  
Avanathi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



97047 55516  
81257 35194

# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



## POLICY DOCUMENT FOR ESTABLISHING VARIOUS COMMITTEES



PRINCIPAL  
Avanathi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.




# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



S.NO	DESCRIPTION	PAGE NO
1	INTRODUCTION	1
2	GRIEVANCE REDRESSAL COMMITTEE	2
3	INTERNAL COMPLAINT COMMITTEE (SEXUAL HARASSMENT OF WOMEN AT WORK PLACE)	4
4	ANTI-RAGGING COMMITTEE	6
5	COMMITTEE FOR SC/ST STUDENTS (TO LOOK AFTER PROBLEMS OF SC/ST STUDENTS)	8
6	ESTABLISHMENT OF COMMITTEES	10

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



**NAAC**

NATIONAL ASSESSMENT AND  
ACCREDITATION COUNCIL  
B++ GRADE

## INTRODUCTION

Avanthi Institute of Pharmaceutical Sciences, Gunthapally, Hyderabad, Telangana, is committed to support all the students for their all-round development and growth. To attend and solve the grievances of students and as per the guidelines of the AICTE and Osmania university, the management of Avanthi Institute of Pharmaceutical Sciences has established the following committees and has been supporting the students.

- i. Grievance Redressal Committee
- ii. Internal complaint committee (Sexual harassment of women at work place)
- iii. Anti-ragging committee.
- iv. Committee for SC/ST students (To look after the problems of SC/ST students)

- PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



## (i) GRIEVANCE REDRESSAL COMMITTEE:

As per the AICTE notification No.PG/07/01/ 2012 & Establishment of Mechanism or Grievance redressal, the Grievance Redressal Committee is constituted in the college for the purpose of addressing the grievances of Students, Parents and others.

**Establishment of Internal Complaint Committee:** The committee is established with principal as chairman, one Professor as convenor and three other senior faculty members.

### **Objective:**

To provide opportunity for redressal of certain grievances of the students enrolled in the college and maintain good relations and the harmony in the institute.

**Duration of the committee members:** Principal is the permanent member and chairman of the Anti-Ragging committee. Other members can be continued, added or retired every year, as per the availability/ other assignments.

**Frequency Of meeting:** As and when required or at least once in a semester.

**Grievance Redressal Process:** Complaints affecting one or more individual students in respect of the course content, lectures, availability of books, transportation and other facilities, Internal evaluation, tussle between students, teasing, insulting through color, caste/ religion etc., are received for redressal.

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



## Stages for Redressal of grievances are:

### First stage (Section Department Level)

The aggrieved Student represents his/her grievance either in person or through Online or Writing to the concerned Person In-charge in the Dept, which is acknowledged. A written reply is sent to the student under the signature of the Incharge / HOD within 15 days.

### Second stage (Administration level)

If the student is not satisfied, he/she may request the Person In-charge / HOD to forward his/her grievance to the grievance committee constituted at Administration level comprising the following:

- a. Concerned Head of the Department
  - b. Legal Advisor
  - c. principal
- Along with concerned HOD, any one among the other two (b and c) would address the issue/grievance and after thorough screening of the grievance recommendations of the grievance committee will be communicated to the concerned student within 15 days.
  - The representation will be disposed of in the Grievance redressal Meeting which meets as per the Requirement or at least once in a semester.
  - All the officers try to put in their best efforts to examine and redress the genuine grievances submitted by students at different stages expeditiously.

Principal

- PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



## (ii) INTERNAL COMPLAINT COMMITTEE:

As per the section 4 of sexual harassment of women at workplace (Prevention and prohibition and Redressal Act, 2013) and to curb the menace of sexual harassment of women at the college and to make Avanthi Institute of Pharmaceutical Sciences a free zone from sexual harassment, the following measures have been initiated at college level.



**Establishment of Internal Complaint Committee:** The committee is established with a lady professor as presiding officer with following eight members. Two female faculty, two non-teaching members Three student members out of which two are girl students and One member from NGO.

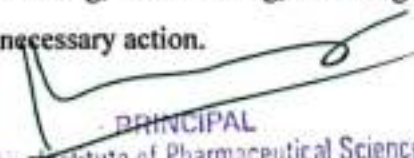
### **Objectives Internal Complaint Committee**

- To deal with the problems faced by the women in the campus.
- To create awareness in the college about the consequences of sexual harassment.
- To take all the necessary steps to improve confidence among all the women (staff and students) at the college.
- To create safe and comfortable working environment to women.

**Duration of the committee members:** The members can be continued, added or retired every year, as per the availability/other assignments.

**Frequency of meeting:** As and when required or at least once in a semester.

**Grievance Redressal Mechanism:** This committee is established with an aim and objective to provide women a safe, harassment-free and comfortable working environment with easy and readily accessible mechanism for prompt disposal of their grievances. complaints from affecting women in respect of Sexual Harassment, Eve Teasing, misbehaving, insulting through other means etc., are received by the committee for necessary action.

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



## Steps in Redressal of Complaints

### Step 1 (Department Level)

The aggrieved woman represents her grievance either in person or through online or writing to the concerned Person In-charge in the Dept, which is acknowledged. At this level, inquiry is conducted and try to resolve the issue with the conscience of the chairman (ICC). Otherwise, the complaint is forwarded to the chairman (ICC committee) for redressal.

### Step 2 (Committee level):

The chairman (ICC committee) will organize the meeting with all the members. After inquiry and examination of the issue, the committee will initiate the suitable action against the erring people. The committee may initiate serious punishment against the repeaters of such acts and may handover the case to the police for necessary action.

The complaint will be generally disposed of within a week's time. All the officers try to put in their best efforts to examine and redress the genuine grievances submitted by women.

Principal

- PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.





### iii) ANTI -RAGGING COMMITTEE:

The management of the Avanthi Institute of Pharmaceutical Sciences has taken various precautions as per AICTE / UGC Norms to prevent ragging and ensure 100% no ragging. Ragging in any form inside or outside the college is and in banned order to have the peaceful atmosphere in and around the college, canteen, Library etc.,

**Establishment of Anti-ragging committee:** Anti-Ragging committee with principal as chairman, HoDs, the faculty and staff members including SHO, MRO and students are constituted in accordance with the following statutory bodies/ regulations.

- AICTE Anti-Ragging Notification
- UGC Regulations on Curbing the Menace of Ragging in Higher Educations
- Anti-Ragging Affidavit (Performa)
- AICTE - Anti-ragging public Notice r
- Prohibition of Ragging as per Act 26 of Ap. Legislative Assembly, 1997.

#### **Prohibition Of Ragging :**

- Ragging is prohibited in the college, as per the above acts & statutory bodies.
- Ragging entails heavy fines and / or imprisonment.
- Ragging invokes suspension and dismissal from the College.
- Outsiders are prohibited from entering the college,/ Canteen/ Library etc without permission.
- All the students must carry their Identity Cards and show them when demanded.

**Duration of the committee members:** Principal is the permanent member and chairman of the Anti-Ragging committee. other members can be continued, added or retired every year, as per the availability/other assignments.

**Frequency of Meeting:** As and when required or at least once in a semester.

#### **Objectives of Anti - Ragging Committee:**

- Creating ragging free atmosphere in and outside of the college campus.
- Committee to allot duties to all the staff members at alm6sl all areas in the college (i.e., Departmental Buildings, canteen, Library, parking spaces, play grounds, nearby bus-stops etc) to avoid ragging activities
- To form Anti-ragging squads comprising of faculty members, non-teaching staffs and senior and to make surprise visits to very sensitive location within the campus and outside the campus.
- Wide canvassing about anti-ragging, is to be done in the forms of display of Flexi banners, Meetings and Boards in college, Canteen, corridors and surrounding areas where there is a chance of ragging.

PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



- Awareness programs to be conducted by campus connect team and through meetings with the students.
- To restrain Senior students from ragging activities and create
  - (i) Cordial relations among students for fulfilling organizational mission and vision.
  - (ii) Awareness among students regarding ragging free campus.

To provide number of display boards giving detail descriptions of anti-ragging activities, Supreme Court directives and penalty liable to be imposed on those involved in such activities at various places within the campus.

**Grievance Redressal Process:** This cell is established with an aim and objective to provide the students an easy and readily accessible mechanism for prompt disposal of complaints affecting one or more individual students in respect of their Ragging, Eve teasing, Insulting through color, caste/religion, sexual harassment etc., are received for redressal

## **Stages for Redressal of grievances:**

### **First stage (Section Department level):**

The aggrieved Student represents his/her grievance either in person or through online or writing to the concerned Person In-charge in the Dept, which is acknowledged. A written reply is sent to the student under the signature of the Incharge / HOD within weeks time.

### **Second stage (Administration level):**

If the student is not satisfied, he/she may request the person In-charge / HoD to forward his/her grievance to the committee constituted at Administration level comprising the following:

- a. Concerned Head of the Department
- b. Legal Advisor
- c. Principal

- Along with concerned HoD' any one among the other two (b and c) would address the issue/grievance and after thorough screening of the grievance, recommendations of the committee will be communicated to the concerned student within 15 days.
- All the officers try to put in their best efforts to examine and redress the genuine grievances submitted by students at different stages expeditiously.

Principal  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



## iv) COMMITTEE FOR SC/ST STUDENTS:

As per the UGC guidelines (as per the Scheduled Caste and the scheduled Tribes (prevention of atrocities act 1989, no.33 of 1989' dated 11.09.1989), the Scheduled caste (SC) and the Scheduled tribes (ST) cell is constituted at institute, for promoting the special interests of students in the reserved category.

It is expected to provide special inputs in areas where the students experience difficulties.

The committee consists of Principal as chairman and other 5 faculty members, out of which two members belong to SC/ ST category.

**Duration of the committee members:** Principal is the permanent member and chairman of the committee. Other members can be continued, added or retired every year, as per the availability/ other assignments.

### **Objectives**

- To counsel and guide SC/ ST students and help them to manage academic and personal issues of college life effectively.
- To ensure provisions of an environment where all such students feel safe and
- To provide prompt counseling for any emotional emergencies arising on account of any event at the campus.
- To provide the mechanism to redress the grievance of SC/ ST students, if any
- To ensure protection and reservation as provided in the constitution of India. .
- To make aware the SC/ST students regarding various scholarships program of state Govt. and UGC.

**Frequency of Meeting:** As and when required or at least once in a semester.

### **Grievance Redressal System**

**Grievance Redressal Process:** This cell is established with an aim and objective to provide the students an easy and readily accessible mechanism for prompt disposal of day-to-day grievances of SC/ST students. complaints affecting one or more individual students in respect of their teasing, insulting through color, caste/ religion etc., are received for redressal.

**PRINCIPAL**

Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



## Stages for Redressal of grievances are:


### First stage (Section Department Level)

The aggrieved Student represents his/her grievance either in person or through online or writing to the concerned Person In-charge in the Dept, which is acknowledged A written reply is sent to the student under the signature of the Incharge / HOD within 7days.

### Second stage (Administration level):

If the student is not satisfied, he/she may request the person In-charge / HoD to forward his/her grievance to the SC/ ST grievance committee constituted at Administration level comprising the following:

- a. Concerned Head of the Department
  - b. Legal Advisor
  - c. Principal
- Along with concerned HoD' any one among the other two (b and c) would address the issue/ grievance and after thorough screening the committee will communicate to the concerned student within 15 days.
  - All the officers try to put in their best efforts to examine and redress the genuine grievances submitted by students at different stages expeditiously.

  
Principal  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



## ESTABLISHMENT OF VARIOUS COMMITTEES

PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



## Constitution of Grievance Redressal Committee (GRC)

As per the policy guidelines of Avanathi Education Society, (as per the AICTE notification No.PG/O7 /03/2012 & Establishment of Mechanism or Grievance redressal (Regulations, 2012, F.No. 37-3/ Legal/2012dated 25.05.2012), the Grievance Redressal committee is constituted in the college.

The objective of GRC is to provide the opportunity for redressal of certain grievances of the students (or Parents of the students) enrolled in the college and to maintain good relations and the harmony amongst all the students in the institute.

The society established the GRC committee with the following members for the year 2020-2021.

### Members of Grievance Redressal Committee for 2020-2021.

S.NO	Name of the faculty	Designation	Designation in committee
1	Dr. K.Balaji	Principal	Chairman
2	Dr.Nihar Ranjan Das	Vice Principal	Member
3	Dr.M. Ramakrishna	Associate Professor	Member
4	B. Manjula	Associate Professor	Member
5	Dr K. Nagaraju	Associate Professor	Member
6	G. Swapna	Assistant Professor	Member

Date: 15-12-2020

Principal & GRC Chairman  


PRINCIPAL  
Avanathi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



## Objectives of Discipline - Cum – Grievances

1. To strengthen the discipline in the campus
2. To see that the students and staff should be dressed neatly and wearing Id cards.
3. Student's discipline - Promoting discipline & decorum investigating cases of indiscipline and recommending award of punishments.
4. Pulling up latecomers and those with poor attendance and internal assessment marks
5. Discussing student grievances, if any, recommending steps for redressal.

- PRINCIPAL

Avanthi . Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



**NAAC**

NATIONAL ASSESSMENT AND  
ACCREDITATION BOARD  
B++ GRADE

Dt:15-12-2020

## CIRCULAR

The following members requested to attend the Discipline - cum - Grievances Redressal Committee (DGRC) of AIPS are requested to attend the meeting on 16-12-2020 at 02.00 pm in the Principal Chamber.

S.NO	Name of the faculty	Designation	Designation in committee
1	Dr. K.Balaji	Principal	Chairman
2	Dr.Nihar Ranjan Das	Vice Principal	Member
3	Dr.M. Ramakrishna	Associate Professor	Member
4	B. Manjula	Associate Professor	Member
5	Dr K. Nagaraju	Associate Professor	Member
6	G. Swapna	Assistant Professor	Member

### Agenda:

- To conduct meeting on issues related to Grievance Redressal
- To review all the activities related to Grievance Redressal with the permission of Chairman of the committee



Principal

PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.





## Minutes of Meeting on Grievance Redressal

Held on: 16/12/2020

Location: Principal Chamber

Time: 2:00-3:30 PM

### Agenda:

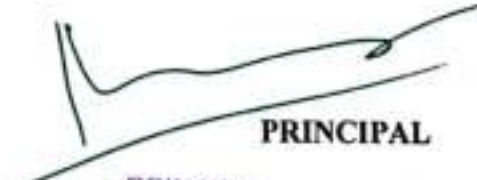
- To conduct meeting on issues related to Grievance Redressal
- To review all the activities related to Grievance Redressal with the permission of Chairman of the committee

The Grievance Redressal Committee meeting of Avanathi Institute of Pharmaceutical Sciences was held on 16/12/2020 with the presence of following members:

S.NO	Name of the faculty	Designation	Designation in committee
1	Dr. K.Balaji	Principal	Chairman
2	Dr.Nihar Ranjan Das	Vice Principal	Member
3	Dr.M. Ramakrishna	Associate Professor	Member
4	B. Manjula	Associate Professor	Member
5	Dr K. Nagaraju	Associate Professor	Member
6	G. Swapna	Assistant Professor	Member

### Resolutions:

- To review the minutes of the previous meeting of Students Grievances Redressal Committee.
- To consider and approve the compliance report about the action taken on resolutions made during the previous meeting.
- To consider the old grievances of the students and also to bring awareness on grievance redressal committee among newly admitted students

  
PRINCIPAL  
- PRINCIPAL  
Avanathi : Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Range Reddy Dist.



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.

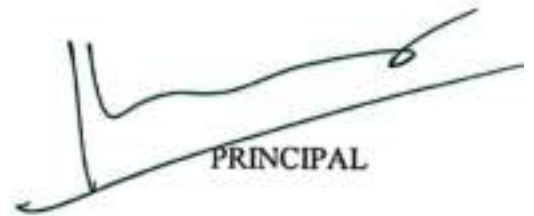


Date: 17-12-2020

## CIRCULAR

It has come to notice that 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> year students are coming late to college, indiscipline activities and no proper uniform. So, Discipline - cum - grievances redressal committee (DGRC) need to take action on students and don't allow them to class rooms.

All HOD'S me instructed to behave strictly on this issue and make to circulate in class rooms.



PRINCIPAL

- PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



Date: 12-03-2021

## CIRCULAR

The Discipline - cum - grievances redressal committee (DGRC) had taken very seriously and all the students were in the observation of these committee members.

All HOD'S me instructed to behave strictly on this issue and make to circulate in class rooms.

PRINCIPAL

- PRINCIPAL  
Avanathi : Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.




## ESTABLISHMENT OF INTERNAL COMPLAINT COMMITTEE (ICC)

As per the section 4 of sexual harassment of women at workplace (Prevention and Prohibition and Redressal Act 2013) and to curb the menace of Sexual harassment of women at our college and to make our College a free zone from sexual harassment, the following measures have been initiated at college level.

An Internal Complaint Committee (ICC) has been constituted on 24<sup>th</sup> February 2021 (for 2020-2021) with the following Teaching staff, non-teaching staff and student members of our college (as per AICTE guideline). This Committee monitors the measures for preventing, prohibiting and punishing activities of sexual harassment on women, within and outside of the college campus.

### ICC Members (Women Protection Cell) for 2020-2021

S.NO	Name of the faculty	Designation	Designation in committee
1	Dr. K.Balaji	Principal	Chairman
2	Dr. Y.Jayapradha	Co-Ordinator	Member secretary
3	Dr.Nihar Ranjan Das	Vice Principal	Member
4	Dr.M. Ramakrishna	Associate Professor	Member
5	B. Manjula	Associate Professor	Member
6	Ande Shailaja	Asst.Prof	Member
7	Kondla Usha	Asst.Prof	Member
8	D. Uma Shankar	Asst.Prof	Member
9	B. Suresh	Asst.Prof	Member
10	G.Srinivasa Rao	P R O	Member
11	Afsha	Student	Member
12	Bhabya	Student	Member

  
Principal

Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



## Objectives of Women Protection Cell

1. To set forth the expectations of conduct and mutual respect in regard to sexual harassment and the process of complaint if these expectations are not met or violated.
2. This will help explain what sexual harassment is and how to deal with the conduct if it arises, to articulate the organization's strong opposition to sexual harassment, and to identify penalties that can be imposed for such prohibited conduct.
3. To establish clearly that this organization is committed to providing a work environment that is free from discrimination and harassment in any form

PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



Date: 24-02-2021

## CIRCULAR

The following members requested to attend the Women Protection Cell of AIPS are requested to attend the meeting on 25-02-2021 at 10.30 am in the Principal Chamber.

S.NO	Name of the faculty	Designation	Designation in committee
1	Dr. K.Balaji	Principal	Chairman
2	Dr. Y.Jayapradha	Co-Ordinator	Member secretary
3	Dr.Nihar Ranjan Das	Vice Principal	Member
4	Dr.M. Ramakrishna	Associate Professor	Member
5	B. Manjula	Associate Professor	Member
6	Ande Shailaja	Asst.Prof	Member
7	Kondla Usha	Asst.Prof	Member
8	D. Uma Shankar	Asst.Prof	Member
9	B. Suresh	Asst.Prof	Member
10	G.Srinivasa Rao	P R O	Member
11	Afsha	Student	Member
12	Bhabya	Student	Member

### Agenda:

- To conduct meeting on Women Protection including sexual harassment
- To review all the activities related to women protection with the permission of Chairman of the committee

  
Principal  
PRINCIPAL  
Avanthi - Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



PRINCIPAL  
Avanta Institute of Pharmaceutical Sciences  
Gandhinagar, P. V. Praveen Naidu (A),  
Ranga Reddy Dist



## Minutes of Meeting on Women Protection Cell

Held on: 25/02/2021

Location: Principal Chamber

Time: 10:30-11:30AM

### Agenda:

- To conduct meeting on Women Protection including sexual harassment
- To review all the activities related to women protection with the permission of Chairman of the committee

The women protection cell meeting of Avanthi Institute of Pharmaceutical Sciences was held on 22/02/2021 with the presence of following members:

S.NO	Name of the faculty	Designation	Designation in committee
1	Dr. K.Balaji	Principal	Chairman
2	Dr. Y.Jayapradha	Co-Ordinator	Member secretary
3	Dr.Nihar Ranjan Das	Vice Principal	Member
4	Dr.M. Ramakrishna	Associate Professor	Member
5	B. Manjula	Associate Professor	Member
6	Ande Shailaja	Asst.Prof	Member
7	Kondla Usha	Asst.Prof	Member
8	D. Uma Shankar	Asst.Prof	Member
9	B. Suresh	Asst.Prof	Member
10	G.Srinivasa Rao	P R O	Member
11	Afsha	Student	Member
12	Bhabya	Student	Member

### Resolutions:

- It was decided to take immediate actions on any complaints with respect to girl students and lady faculty members
- Decisions are made to take suggestions from respective girl representatives to tackle issues related to the concerned classes
- Decisions are made on the advancement of women protection on campus
- Opinions and reviews were obtained from the committee members during the meeting
- Appreciated the efforts of the management & staff towards women protection cell

PRINCIPAL

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



Date: 01-03-2021

## CIRCULAR

This is to inform to students and faculty members. Make a meeting with the girl students and counsel them so that any issue is faced by them are solved by the anti-sexual harassment committee.

All HOD'S are instructed to circulate in class rooms

PRINCIPAL

PRINCIPAL  
Avanthi : Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.

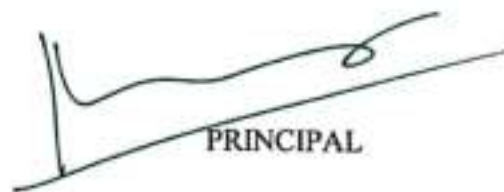


Date: 03-06-2021

## CIRCULAR

This is to inform to students and faculty members. After counselling the girl students no one hadn't raised any issue to Anti Sexual Harassment committee. Hope this would continue further. And our committee members keep on observing.

All HOD'S are instructed to circulate in class rooms.



PRINCIPAL

PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



## CONSTITUTION OF ANTI RAGGING COMMITTEE (ARC)

The management of our College has taken various precautions in accordance with UGC Regulations, Supreme Court directives and provisions State Act to prevent ragging and ensure zero ragging in the college.

Ragging in any form inside or outside the college is banned and in order to have the peaceful atmosphere in and around the College, Canteen, Library etc.

Following is the Composition of Anti Ragging Committee established for the Academic year 2020-21

S.NO	Name of the faculty	Designation	Designation in committee
1	Dr. K.Balaji	Principal	Chairman
2	Dr. Y.Jayapradha	Co-Ordinator	Member secretary
3	Dr. Nihar Ranjan Das	Vice Principal	Member
4	Dr.M. Ramakrishna	Associate Professor	Member
5	Ande Shailaja	Associate Professor	Member
6	P. Nagaraju	Assistant Professor	Member
7	K. Usha	Assistant Professor	Member
8	Damu Uma Sankar	Assistant Professor	Member
9	B. Suresh	Assistant Professor	Member
10	G.Srinivasa Rao	P R O	Member
11	M.Swathi	Student	Member

Date: 08-12-2020

Principal

PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



## Objectives of Anti-Ragging

1. To prevent any physical or mental torture or any disorderly conduct towards any student causing apprehension, dread, humiliation, or agitation in him or her.
2. To maintain AIPS - a ragging free campus.
3. To create awareness about ragging & ensure a student-friendly environment at all times.
4. To facilitate campus monitoring to ensure nil ragging.
5. To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence.
6. To promptly and stringently deal with the incidents of ragging brought to our notice.

- PRINCIPAL

Avanthi : Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Range Reddy Dist.



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



Date: 08-12-2020

## CIRCULAR

The following members requested to attend the Anti-Ragging Committee of AIPS are requested to attend the meeting on 09-12-2020 at 02:50 pm in the Principal Chamber.

S.NO	Name of the faculty	Designation	Designation in committee
1	Dr. K.Balaji	Principal	Chairman
2	Dr. Y.Jayapradha	Co-Ordinator	Member secretary
3	Dr. Nihar Ranjan Das	Vice Principal	Member
4	Dr.M. Ramakrishna	Associate Professor	Member
5	Ande Shailaja	Associate Professor	Member
6	P. Nagaraju	Assistant Professor	Member
7	K. Usha	Assistant Professor	Member
8	Damu Uma Sankar	Assistant Professor	Member
9	B. Suresh	Assistant Professor	Member
10	G.Srinivasa Rao	P R O	Member
11	M.Swathi	Student	Member

### Agenda:

- To conduct meeting on issues related to Ragging.
- To review all the activities related to Anti-Ragging programme with the permission of Chairman of the committee

  
Principal  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



## Minutes of Meeting on Anti-Ragging:

Held on: 09/12/2020

Location: Principal Chamber

Time: 2:50-3:50PM

### Agenda:


- To conduct meeting on issues related to Ragging.
- To review all the activities related to Anti-Ragging programme with the permission of Chairman of the committee

The anti ragging committee meeting of Avanthi Institute of Pharmaceutical Sciences was held on 09/12/2020 with the presence of following members:

S.NO	Name of the faculty	Designation	Designation in committee
1	Dr. K.Balaji	Principal	Chairman
2	Dr. Y.Jayapradha	Co-Ordinator	Member secretary
3	Dr. Nihar Ranjan Das	Vice Principal	Member
4	Dr.M. Ramakrishna	Associate Professor	Member
5	Ande Shailaja	Associate Professor	Member
6	P. Nagaraju	Assistant Professor	Member
7	K. Usha	Assistant Professor	Member
8	Damu Uma Sankar	Assistant Professor	Member
9	B. Suresh	Assistant Professor	Member
10	G.Srinivasa Rao	P R O	Member
11	M.Swathi	Student	Member

### Resolutions:

- Committee has taken steps and allotted duties to all the staff members at different locations in the college (i.e. canteen, parking places, different blocks, play grounds etc.) and ensure that at least one faculty member must be available on any given time at all the locations of college premises to avoid ragging activities.
- Committee has taken precautions to avoid ragging activities at other locations like bus stops and given instructions to student volunteers and secret informers at various boarding points.



PRINCIPAL

PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.

# ANDHRA PRADESH PROHIBITION OF RAGGING ACT, 1997

## SALIENT FEATURES

Ragging means doing an act which causes or is likely to cause insult or annoyance or fear or apprehension or threat or intimidation of outrage of modesty or injury to a student.

No.	NATURE OF RAGGING	PUNISHMENT
1.	Teasing, Embarrassing and humiliating	Imprisonment up to 6 months or fine up to Rs.1000/- or both.
2.	Assaulting or Using Criminal Force or Criminal Intimidation	Imprisonment up to 1 year or fine up to Rs.2000/- or both
3.	Wrongfully restraining or confining or causing hurt	Imprisonment up to 2 years or fine up to Rs.5000/- or both
4.	Causing grievous hurt, kidnapping or rape or committing unnatural offence	Imprisonment up to 5 years or fine up to Rs.10,000/- or both
5.	Causing death or abetting suicide	Imprisonment up to 10 years or fine up to Rs.50,000/- or both

### NOTE:

1. A Student convicted of any of the above offences will be expelled from the college.
2. A Student imprisoned for more than 6 Months for any of the above offences will not be admitted in any other college.
3. A student against whom there is prima facie evidence of ragging in any form will be suspended from the college immediately.
4. In case of the students who involved in ragging, there shall be an embossment on his marks cards and other academic certificates in bold letters which cannot be obliterated that he had indulged in ragging and had conducted himself in a manner unbecoming of student.

Avanitha, B.Tech, B.Pharm, M.Phil, M.Sc. in Chemical Sciences  
 Gunthapally (V), Rayachoti Nuzvid (M),  
 Rangapeta, Nuzvid Dist


# RAGGING

## Prohibition of Ragging in Educational Institutions Act 26 of 1997

### Salient Features

Ragging within or outside any educational institution is Prohibited.

Ragging means doing an act which causes or is likely to cause insult or annoyance or fear or Apprehension or Threat or Intimidation or outrage of modesty or injury to a student.

	Imprisonment upto	Fine upto
Teasing, Embarrassing and Humiliation	6 Months 	+ Rs. 1,000/-
Assaulting or using Criminal force or criminal intimidation	1 Year 	+ Rs. 2,000/-
Wrongfully restraining or confining or causing hurt	2 Years 	+ Rs. 5,000/-
Causing grievous hurt, kidnaping or rape or committing unnatural offence	5 Years 	+ Rs. 10,000/-
Causing death or abetting suicide	10 Years 	+ Rs. 20,000/-

PRINCIPAL  
Aventhi - Institute of Pharmaceutical Science  
Gunthapally (V), Chevuru Nagar (M),  
Ranga Reddy Dist.





**Invited guests Sri K. Purushotham Reddy - Asst. Commissioner of Police -  
Vanasthalipuram Division Rachakonda Police Commissionerate - T.S ,  
Sri. V. Swamy Garu - Circle Inspector of Police, Abdullapur Met,  
Sri. G. Veerabhadraiah - Sub Inspector of Police Abdullapur Met P.S**

Avanthe  
Guntur  
Rangula  
Dist



**Invited guests Sri K. Purushotham Reddy - Asst. Commissioner of Police - Vanasthalipuram Division Rachakonda Police Commissionerate - T.S, Sri. V. Swamy Garu - Circle Inspector of Police, Abdullapur Met, Sri. G. Veerabhadraiah - Sub Inspector of Police Abdullapur Met P.S**

- PRINCIPAL  
 Avanthi Institute of Pharmaceutical Sciences  
 Gunthapur (V), Hayath Nagar (M),  
 Ranga Reddy Dist.



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



**NAAC**

NATIONAL ASSESSMENT AND  
ACCREDITATION BOARD  
By - 426A13E

Date: 10-12-2020

## CIRCULAR

For all II & III years student's management has been conducting interaction sessions with fresher's. Interaction sessions may contain games, debate, jam and many other activities. By conducting this hopefully we don't find any ragging in the college premises.

All HOD'S are instructed to circulate in class rooms.



**PRINCIPAL**

**PRINCIPAL**  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



Date: 30-03-2021

## CIRCULAR

After conducting interaction session with freshers and II, III year's students our committee members had observed no ragging issue in the college premises. All the students had a healthy friendship among them. So this could continue further.

All HOD'S and anti-ragging committee are instructed to behave strictly on this issue and make to circulate in class rooms.

**PRINCIPAL**

- PRINCIPAL

Avanthi : Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Range Reddy Dist.



## ESTABLISHMENT OF COMMITTEE FOR SC & ST

### STUDENTS (SC & ST cell)

As per the UGC guidelines (as per the Scheduled Caste and the Scheduled Tribes (prevention of atrocities act 1989, no-33 of 1989' dated 11-09-1989), the Scheduled Caste (SC) and the Scheduled Tribes (ST) cell is constituted at our institute, which promotes the special interests of students in the reserved category. It is expected to provide special inputs in areas where the students experience difficulties.

After the discussions with HoDs and Members of Management, the following committee has been established on 04<sup>th</sup> February 2021 for the academic year 2020-2021, to look into the problems and needs of the students belong to SC & ST category in our college.

**Following is the Composition of SC & ST Cell established for the Academic year 2020-21**

S.NO	Name of the faculty	Designation	Designation in committee
1	Dr. K.Balaji	Principal	Chairman
2	P. Nagaraju	Associate Professor	Co-Ordinator
3	P. Lavanya	Associate Professor	Member
4	S. Mahender	Assistant Professor	Member
5	Dr. Ravi Naik	Assistant Professor	Member
6	Rahul	Student	Member

Principal

PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



## Objectives of SC/ST Cell

1. Circulate GOI and commission's decisions and to collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the Scheduled Castes and Scheduled Tribes in the College.
2. Analyze information on admissions, education, training and employment of SCs and STs; prepare reports for transmission to the Ministry of Human Resource Development/University Grants commission and such other authorities as may be required.
3. Function as a Grievances Redressal cell for the grievances of SC/ST students and employees and render them necessary help in solving their academic as well as administrative problems.
4. To promote higher education among these two communities suffering economic, social and educational deprivations.

PRINCIPAL  
Avanthi - Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdulapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



Date: 04-02-2021


## CIRCULAR

The following members requested to attend the SC/ST Cell of AIPS are requested to attend the meeting on 05-02-2021 at 11:00 pm in the Principal Chamber.

S.NO	Name of the faculty	Designation	Designation in committee
1	Dr. K.Balaji	Principal	Chairman
2	P. Nagaraju	Associate Professor	Co-Ordinator
3	P. Lavanya	Associate Professor	Member
4	S. Mahender	Assistant Professor	Member
5	Dr. Ravi Naik	Assistant Professor	Member
6	Rahul	Student	Member

### Agenda:

- To conduct meeting on issues related to SC/ST Cell.
- To review all the activities related to SC/ST Cell with the permission of Chairman of the committee

  
Principal  
- PRINCIPAL  
Avanthi Institute of Pharmaceutical Science  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist.



## Minutes of meeting on SC/ST Cell

Held on: 05/02/2021

Location: Principal Chamber

Time: 11:00-12:00PM

### Agenda:

- To conduct meeting on issues related to SC/ST Cell.
- To review all the activities related to SC/ST Cell with the permission of Chairman of the committee

The SC/ST Cell meeting of Avanthi Institute of Pharmaceutical Sciences was held on 05/02/201 with the presence of following members:

S.NO	Name of the faculty	Designation	Designation in committee
1	Dr. K.Balaji	Principal	Chairman
2	P. Nagaraju	Associate Professor	Co-Ordinator
3	P. Lavanya	Associate Professor	Member
4	S. Mahender	Assistant Professor	Member
5	Dr. Ravi Naik	Assistant Professor	Member
6	Rahul	Student	Member

### Resolutions:

- Reservation policy for SC/ST students on admission in the new academic session.
- Discussion about the government and non-government scholarship for the SC/ST students.
- To review and duly revise students schemes scholarships, tuition fees.
- To strictly implement and monitor reservation policy in the admission of students and recommended fee waivers.
- The committee takes every action regarding scholarship if any.

PRINCIPAL

PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Gunthapally (V), Hayath Nagar (M),  
Ranga Reddy Dist